

PGP in Construction Project Management

1 Yr. Internationally Certified Professional Training Course
9th PGP batch | July 2020

A journey of transforming
Civil Engineers / Architects
into skilled professionals,
& prospective Managers





Purpose

Learners shall read and understand the concept, methodology, processes, evaluation and end output of this program. Queries if any must be resolved within 7 days from start of the program. No queries can be attended after 7 days.

Preamble

The missing link

There is no job crisis, there exist skills crisis. Industry has potential to pay handsome packages, but to those who deserve it!

Construction industry is in the dire need of skilled, reliable and competent work force, to best handle today's challenges. With advancement in technology, gap between qualification and job skills has been increased. This needs to be bridged by transforming degree holder into a good Engineer and then into a dynamic Manager. Architectural firms are looking for Design Build projects in which having knowledge of Project Management has become a need of hour to manage all resources and complete projects in time and cost. Architects lack in this aspect.

Program potential - "Shortest path to Highest career..."

A graduate needs generally 12 to 15 years to become a Project Manager. PGP has potential to reduce this journey to just 4 to 5 years after getting relevant industry exposure. The knowledge helps you become a superior engineer / architect and beat the competition, reach your 'dreams' sooner. In this PG Program, there is fine blend of Technical, Practical, Software, Soft Skills and Corporate Value Education.

Certification

Along with Infini's certificate, learners who successfully complete this program, get EAL certificate that enhances your value in national and international market. Infini has opted a center recognition from EAL, UK. It is one of the top few international bodies offering certification to the programs and organizations those work 'closer to industry'. Center code - C001338.

Rights given to learners

In this journey of 335 days, learners get rights to Express, Grow and Transform.

The transformation process

The curriculum is designed to upgrade learner's knowledge of construction project management accompanied with **practical experience; on site training.**

The entire design and delivery of the program is based on 'AKPS' training methodology i.e. Attitude-Knowledge-Practice-Skills. This method helps develop '**job skills**' as professionals which would be culmination of Attitude & Knowledge with the right amount of Practice.

Case study based approach helps learners to realign their thought process.

About Infini

infini is a platform created by civil engineers, for, to civil engineers & architects... It is formed by like minded civil engineers under the leadership of Mr. Vikas Patil and Mr. Sameer Alone. Infini Institute of Construction Project Management Pvt. Ltd. is a firm established as per company's act of Govt. of Maharashtra, India in Dec. 2014. It consists of academicians, industry experts, entrepreneurs, mentor and psychologist. It's our mission at infini to impart value added competency enhancement trainings to the construction personnel at all levels to transform them into professionals. We are dedicated to design and offer specialized project management solutions, training & consultancy services to the global construction industry with 'feel the difference' effect.

Registration details of company:

Registration No.:

U80903PN2014PTC153332

PAN: AADCI6987L

TAN: PNEIO7195G

GST: 27AADCI6987L1ZS

Shaping minds. Building skills.



Transforming lives.

Career Choices

BIM Expert

Contracts Engineer

Project Coordinator

Project Auditor

Entrepreneur

Project Manager



Industry

Collaboration





AL Ansari Trading
Enterprise LLC, Oman



Aspire Galfar, Oman

Brand Ambassadors



Ravikrishna Shetti

Acting PM,
Aspire Galfar,
Oman

Package: 15.6 lakh



Ayush Patel

Manager Estimation,
SMS infra

Package: 7.2 lakh



Keerthana Sekar

Senior Engineer -
Project Coordination
SPCL

Package: 5.4 lakh

- Well paid jobs of choice
- Sandwich pattern, 4 months on-site training
- Advanced curriculum taught by industry experts
- Knowledge bank for ready reference & self-learning
- Supportive staff and study environment
- Personality profiling & best job of your choice
- Smart English course in association with Symbiosis
- Post PG support
- Support for Hostel & Education loan
- Strong alumni base



One program for all needs of Architects & Civil Engineers

**Program
benefits**

International Post Graduate Program in Construction Project Management



Eligibility to apply

Students in final year of graduation or who have completed graduation in Civil Engineering / Technology / from recognized University / Institution. Architects with 1-3 years of experience. Aggregate 60% marks in last exam (Third or final year) with or without experience, and Age below 27yrs. GATE score is not needed.

This course is not advisable for handicapped and divyang candidates as the job profile available after this program is not suitable for them.

Entrance examination

Eligible applicants have to undergo the entrance examination which is mainly personal interview. Min. 50% marks shall be obtained by the applicant. The management of Infini Institute reserves all rights of selection and modification in this criterion.

Procedure:

1. Personal Interview (PI 1) conducted on the basis of profile form.
2. Personal Interview (PI 2) with parents which is a detailed discussion to sort out all doubts.

Seats: 30 per batch

Duration

Duration of this program is 11 months comprising of minimum 4 months of site internship. Based on the site progress and availability, internship is spread over 11 months in the form of initial & advance level to get good experiential learning.

Tuition fees & payment schedule

Tuition fee includes admission fee, fees for academic activities, student kit, examination, library, events, PPE, OBT, accidental insurance, infrastructure fund and GST. The refundable deposit is returned upon successful completion of the program. Hostel, food, transport of any kind is not included in this fee.

The institute reserves the right to collect or reimburse the amount of GST from / to student in case government changes the service tax rate in future.

Schedule of payment of fees

Registration charges : At the time of admission, within 7 days after PI.

Remaining fees can be paid by learner in 1 stroke or in 3 installments, as mentioned below:

1st instalment : On reporting day

2nd instalment : 3 months after earlier instalment

3rd instalment : 3 months after earlier instalment

If instalments are opt, additional charges are applicable. Post-dated cheques of all instalments need to be submitted by student at the time of registration.

Important rules / conditions:

- i. Fees once paid is non-refundable and non transferable.
- ii. Fees can be paid by net banking or cheque.
- iii. Cheque bounce charges of Rs. 500/- are applicable upon dishonouring the cheque.
- iv. Late payment of fees will attract penalty of Rs. 10/- per day.
- v. Learners failing to pay fees on time shall be considered as defaulters and will not be allowed to appear for exams and assessment.
- vi. Delay by more than 4 weeks without permission will lead to discontinuation of the course / suspension from attending classes or both.

Reservation & discount

Infini is a self financed company and don't promote any reservation criteria. We neither give any discount or concession of the fees on the ground of cast / religion / minority / class etc.

Institute reserves the right to revise any/all of the criteria of above policy, including payment schedule and refund policy without any prior notice.



About the program

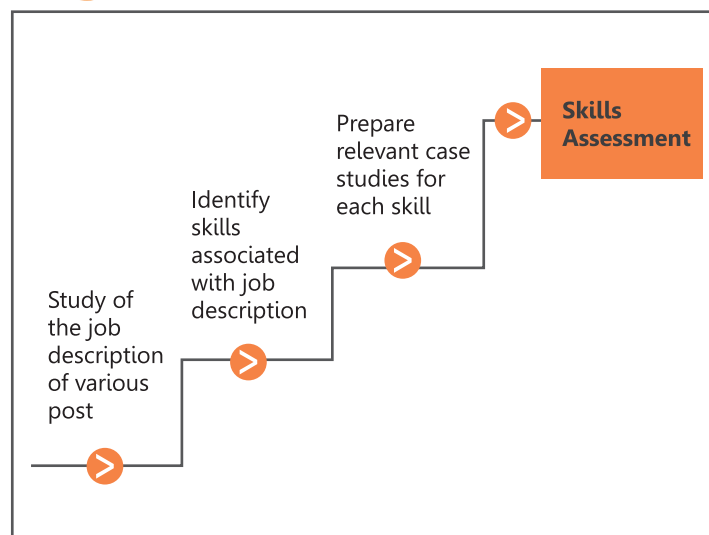
Pedagogy

A mix of pedagogical tools – cases, lectures, discussions, presentations, audio-visuals, and experiential exercises are used as found appropriate by the individual trainer.

A day at Institute

Physical exercise & yoga	8.00 - 9.00
Technical sessions @45 min each	9.30 - 12.30
Soft Skills / Technical session	1.30 - 4.30
Sum-up session	4.30 - 5.00
Sports	5.00 - 6.00

We at Infini gives weightage to mental & physical fitness on top priority & accordingly the day is planned.



Academic calendar

Foundation level (5 Months)		
1 1/2 Month	2 Months	1 1/2 Month
Classroom Training	Internship – 1 & Viva	Classroom Training
Advance level (5 Months)		
1 1/2 Month	2 Months	1 1/2 Month
Classroom Training	Internship – 2 & Viva	Classroom Training
1 Month - Placements		

Note: The Academic calendar may vary from year to year.

Attendance

Learners shall maintain 95% attendance to be eligible to pass each level and get full benefit of the program, and final certificate. Learners may avail leaves on account of major illness. Leaves shall be applied 2 days in advance and get it sanctioned. Learner shall cover portion missed during leave period on his / her own. Penalty is applicable in case learner fails to recover those missed class hours. Sanctioned leave does not mean consideration in attendance.

Course structure

Course Work

The list of subjects to be studied is mentioned in the course structure. Typically, a full course involves 50 to 60 hours of training per subject.

Subject	Marks	Method
PGP 01: Corporate Life Skills & Value Education - I	100	Class assignments, group activities & personality test
PGP 02: Quantity Surveying	100	Class assignments
PGP 03: Project Planning and Controls - I	100	Class assignments
PGP 04: Project Management - I	100	Class assignments
PGP 05: Certification in MS Project	100	Class assignments
PGP 06: Site Internship 1	300	Review & Viva
PGP 101: Corporate Life Skills & Value Education - II	100	Class assignments, group activities & personality test
PGP 102: Fundamentals of Quality, Health & Safety	100	Class assignments
PGP 103: Fundamentals of Tendering and Contracting	100	Class assignments
PGP 104: Project Planning and Controls – II	100	Class assignments
PGP 105: Certification in Primavera	100	Class assignments
PGP 106: Project Management - II	100	Class assignments
PGP 201: Site Internship 2	300	Review & Viva
PGP 301: Specialization in Project Controls	100	Class assignments & Viva
Total	1800	
Attendance	300	
Event participation & behaviour	500	
Exercise & yoga	300	
Grand total	2900	

Final grade will be given by converting marks in to grades.

Examination

At Infini we believe continuous assessments. Examination is conducted in any / combination of following forms - Class assignments, group activities & personality test, MCQs, reviews & viva, presentations & brain storming. Assessment is conducted at the end of day for approx 10 marks. Around 8-10 such assessments are conducted for each subject. Total marks are converted into 100 marks & finally into grades. Assessment of skills is the focus in this course.

Grading system

Quantitative assessment made in marking system is converted into qualitative assessment in the form of skills. Following conversion system is used to convert marks into grade.

A+: Outstanding performance
(Marks: 91% and above)

A: Excellent performance
(Marks: 81 to 90%)

B+: Very good performance
(Marks: 71 to 80%)

B: Good performance
(Marks: 61 to 70%).

C: Satisfactory performance
(Marks: 50 to 60%)

D: Poor performance
(Marks: below 50%)

Internship & placement

Internship

Four months of site internship is a part of this program and is divided in initial and final level. Initial internship focuses on exposure to work culture, work processes of various departments and documentation. Advance level internship focuses mainly on exposure in the area of learner's choice. Project choice also is maintained. The main benefit is that the learner becomes job ready after advance level internship. This internship can be provided anywhere in India. Stipend is a choice of company and cannot be guaranteed for all learners.

Placement

Placements are conducted as per the academic calendar. We target at 100% placement with maximum salary packages to all and recruitment in the department of learner's choice. Learner's need to appear for 2 mock interviews & 2 walk-ins to be eligible for final placement.

Placements are offered in the department of Execution, QAQC, Planning, Estimation, Billing, Contracts, BIM, Project Coordination etc. Packages offered are as per caliber of student and past experience.

Note:

Infini Institute is not a placement agency. The program objective is to prepare student for market competition and to be employable. Though we target at 100% placement, it is not guaranteed.

Education loan

Institute has tie up with HDFC Ltd. Bank for education loan to its 1 Yr. PG Program. It funds the entire fees of the program. The bank has approved rate of interest in between 11.5-12.5% for the loan period of maximum 48 months. This rate is approved as on Jan 2019 and may differ next year. Insurance is mandatory.

Loan details: e.g. If you take a loan of Rs. 3,00,000/- you have to pay approx. Rs. 3300/- per month for the period of first 12 months from the date of loan disbursement. After that, you have to pay EMI of approx. Rs. 10,500/- for next 36 months. According to your loan amount you can calculate the monthly instalments. EMI amount varies with the duration of loan and ROI. Loans are processed from Pune branch for though residing in Maharashtra state, other than Mumbai. All other applications are processed from the nearest branch in the city of your residence.

Note:

Above rule may vary from year to year.

Hostel and living expenses

Infini doesn't have its own hostel. Contact details of hostel owners are shared with student. For girls, we recommend PG accommodation. Typically, the living expenses at Pune are Rs.7,000 per month. Students can book rooms for 12 months period. Hostilities shall strictly follow the rules and regulations of respective hostels.

Cancellation of admission & refund of fees

Following policy is applicable for refund of registration charges:

- Cancellation within 1 week from taking admission: 75% of total registration fees
- Cancellation within 2 weeks from taking admission: 50% of total registration fees
- Cancellation within 3 weeks from taking admission: 25% of total registration fees
- No refund after 21 days from taking admission.

Following policy is applicable for cancellation of admission & refund of academic fees (other than registration charges):

- Admission shall not be cancelled once program starts. No fees is refunded.
- In case if anyone wants to discontinue in between the course, then he/she shall pay full course fees / balance fees. Till that time the original documents are withhold at the institute.

Teaching faculty

Faculty at infini is the backbone of this program and the transformation process being implemented at infni. Therefore we carefully deploy the faculty for this program. Some of the experts are associated as visiting faculties at infini.

Dr. Ajit Patwardhan

PhD, MTech (Mechanical)

Subject expert: Tendering & Contracting

Advisor & international corporate trainer having 25 years of experience in Design-Engineering & Construction, 16 years in Project Management. Worked with: NICMAR, AIB-Vincotte Int. (Abu Dhabi), Al Hassan gr. & ELCO I&TC (Muscat), etc. Expertise into Contracts Management, Claims, Arbitration.

Hyacinth Arya

Bachelor of Arts

Subject expert: Corporate life skills

Facilitator and international corporate trainer. Proprietor – Corporate Finesse(Pune), having 35 years into training - Corporate Communication, Personality Dev., Soft Skills, Life skills, SRM & CRM.

Ar. Madhav Hundekar

B. Arch, PGDHL, Valuer

Subject expert : Building Codes & Housing laws, Building Drawings

He is a practicing Architect and valuer, worked on various institutional & industrial projects like Auditoriums, Drama Theatres, Mega- Plexes.He was a former Secretary , IIA Pune Centre, Hon. Secretary, Practicing VAI.

Dhananjay Marathe

BE (Civil)

Subject expert : On-site Training

Techno-commercial experts of handling projects, 40 plus years experience of working on projects like residential buildings, shopping malls, industrial and commercial buildings, STPs, pipelines etc. Worked with SPCL, Vascon, JMC & retired as VP - Projects at Kalpataru Group, Pune.

Hemant Joshi

BE (Civil), MIE, LMICI

Subject expert: Quality, Health & Safety

Freelance consultant having 36 years of experience in Industrial and Residential projects. Worked as AGM-Regional Quality Head in Shapoorji & Pallonji Co. Ltd. and JMC for long 11 years before retiring from professional career.

Sushil Kulkarni

BE Civil, PGDCP

Subject expert: Tendering & Contracting, Project Management

29 years of experience in business development, tendering, project execution, planning & management. Ex. VP – Viraj Projects. Worked with Dodsai, Petron. Projects handled – Canal, Power plant, Water supply, Refinery, Road, Windmill.

Vikas Patil

BE (Civil), PGDCM (NICMAR)

Subject expert: Project Management & Control, Contracts, Finance & HR

22 years of experience in project execution, planning, construction & project management. Worked with Galfar & Al Ansari Group (Oman), Shapooji Paloonyji, Dadia Construction.

Ajaykumar Patil

BE (Civil), Dip. (Contracts Mgt.)

Subject expert: Estimation & Budgeting, On-site Training

Freelance consultant with 24 plus years of experience. Worked at various levels from Site Engineer upto VP in various reputed organizations & projects. Major clientele includes Infosys Technologies, Bajaj Auto, Serum, RMZ Developers, etc.

Sameer Alone

BE (Civil), ME (C&M), LMICI, MIE

Subject expert: Project Planning & Controls

20 years of experience – on field, teaching & training. Worked with Suzlon, Unison PMC, MIT, MITCOM. Expertise into designing of post graduate programs in construction management.

B. T. Ade

BE (Civil), ME (C&M), PMP®, Microsoft Certified Professional, Oracle Primavera EPPM Specialist

Subject expert: Project Planning & Controls, Primavera, MS Project, Project Management

20 years of experience – on field, teaching & training. Worked with VIT institute, Marvel realtors. Major clientele SPCL, PWD (Pune), Raymonds etc. International Training at Galfar (Oman), & STAVIC (Saudi).

Girish Dharap

BE (Civil), MMS, Certified NLP Master

Subject expert: Corporate Life Skills, Creative Learning

Freelance corporate trainer, Life coach & Certified Facilitator from Dale Carnegie having more than 17 years of experience in behavioural training. Worked as Sr. Learning Specialist with Hitachi Consulting and Manager with WNS Global Services.

Dr. Vishal Sangale

BHMS, MA Clinical Psychology & Psychometrician

Subject expert: Value Education & Life coaching

14 yrs of experience in clinical & counseling psychology, psychometric assessments. Co-Founder of Traitfit. NITI Aayog-Mentor of Change. Trainer in the field of Emotional Intelligence and OD interventions.

Swanand Purandare

PGDAM (NICMAR), BE (Civil), CQS (RICS)

Subject expert: Estimation, QS, Billing and costing, Contracts

11 years of experience in Execution, Estimation, Billing, Value engineering, Contracts administration. Worked with Kumar Properties, Bahwan (Muscat) & Tata Consulting Engineers.

Nikesh Bihare

BE (Mech), PMP®, Oracle Primavera, EPPM P6 Certified

Subject expert: Primavera, Project management

16 years of experience in Project Scheduling and Cost Planning, Project Monitoring and Control, EV Analysis, Risk analysis. Having experience of Project Planning and monitoring of Power Plant & Industrial Projects.

Nakul Maduskar

BE (Civil).

Subject expert: Site Management, Project Execution, Procurement

Experience in Shubh Labh developers as an Engineer. In total 10 years of on-field experience, he also worked as a Proprietor and completed 60000 Sq ft development work.

Shradda Trasi

CPCP (Aus), PGDAM (NICMAR), BE (Civil)

Subject expert: Personality Grooming

She is a multipassionate trainer, specialised in Personality development through confidence building. She worked with Tata Projects and Shapoorji Pallonji and now is a free lance life coach.

Siddhant Pawar

BE (Civil), Dip. (Civil)

Subject expert: BIM, Tekla, Revit, AutoCAD

He is a Quality analysis & worked for more than 5 years in Project Execution, Precast Production, Designing, Detailing and Training.



“what YOU think, YOU become..”



**infini Institute of Construction
Project Management**

Recognised centre of EAL, UK



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